

A G E N D A

SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

1333 Main Street, 5th Floor
Columbia, South Carolina 29201

April 18, 2011 – 10:30 a.m.

Commission Hearing Room A

This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.

BUSINESS MEETING

1. APPROVAL OF AGENDA OF BUSINESS MEETING of April 18, 2011 CHAIRMAN BECK
2. APPROVAL OF MINUTES OF BUSINESS MEETING of March 21, 2011 (Tab 1) CHAIRMAN BECK

APPROVAL OF MINUTES OF THE CALLED BUSINESS MEETING OF April 1, 2011 (Tab 1) CHAIRMAN BECK
3. GENERAL ANNOUNCEMENTS MR. CANNON
4. APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2) MR. SMITH
5. DEPARTMENT DIRECTORS' REPORTS

Administration – Financial Report (Tab 3)
Human Resources (Tab 4)
Information Services (Tab 5)
Insurance & Medical Services (Tab 6)
Claims (Tab 7)
Judicial (Tab 8)

MS. GANTT
MS. FLOYD
MS. HARTMAN
MR. FICKLE
MR. LINE
MS. CROCKER
6. EXECUTIVE DIRECTOR'S REPORT (Tab 9) MR. CANNON
7. OLD BUSINESS CHAIRMAN BECK
A. Reconsideration of a motion to approve appellate panel hearing schedule (10)
8. NEW BUSINESS CHAIRMAN BECK
A. 1333 Emergency Evacuation Plan (Tab 11) Ms. Floyd
9. ADJOURNMENT CHAIRMAN BECK

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THE
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION
BUSINESS MEETING

Monday, March 21, 2011

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Tuesday, March 21, 2011 at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present at the meeting:

T. SCOTT BECK, INTERIM CHAIRMAN
SUSAN S. BARDEN, VICE CHAIR
DAVID W. HUFFSTETLER, COMMISSIONER
G. BRYAN LYNDON, COMMISSIONER
ANDREA C. ROCHE, COMMISSIONER
AVERY B. WILKERSON, JR., COMMISSIONER
DERRICK L. WILLIAMS, COMMISSIONER

Present also were Gary M. Cannon, Executive Director; Greg Line, Claims Director; Betsy Hartman, DSIT; Amanda Underhill, Senior Application Analyst; Cathy Floyd, Human Resources Manager; Diana Gantt, Accounting/Fiscal Manager; W.C. Smith, Self-Insurance Director; Wayne Ducote, Coverage Director; Virginia Crocker, Judicial Department Director; and Garry Smith, Compliance Director. Visitors present were Clara Smith, South Carolina Injured Workers Advocates; Ann Margaret McCraw, Midlands Orthopaedics/SC Orthopaedic Association; Bob Herlong, Property Casualty Insurers/American Insurance Association; Rebecca Halberg, Collins & Lacey; Ashley Hunter, McKay Law Firm.

Chairman Beck called the meeting to order at 10:32 a.m.

AGENDA

Commissioner Wilkerson moved that the agenda be approved. Commissioner Williams seconded the motion, and the motion was approved.

APPROVAL OF MINUTES - BUSINESS MEETING OF FEBRUARY 22, 2011

Commissioner Williams moved that the minutes of the Business Meeting of February 22, 2011 be approved. Commissioner Wilkerson seconded the motion, and the motion was approved.

GENERAL ANNOUNCEMENTS

Gary Cannon reminded Commissioners of the Westlaw training session on Tuesday, March 22, 2011 at 3:30 p.m. with Jason Anders. Mr. Anders will provide a brief presentation on the new search engine, WestlawNext.

APPLICATIONS FOR APPROVAL TO SELF-INSURE

Self-insurance applications were presented by W.C. Smith, Self-Insurance Director. Six (6) prospective members of two (2) funds were presented to the Commission for approval. The applications were:

Palmetto Timber Fund

Massey Logging Inc.

SC Home Builders SIF

Carter Bignon Fine Home Builder

Half Moon Contractors

Michael Sturkie

Peter Kleppe

Thomas C. Price dba Price Construction

After examination of the applications, it was determined that each complied with the Commission's requirements and each was recommended for approval. Commissioner Wilkerson made the motion to approve the applications to self-insure and Commissioner Williams seconded the motion. The motion was unanimously approved.

DEPARTMENT DIRECTORS' REPORTS

The Department Directors presented their reports which were also submitted to the Commission in written form.

Administration Department

Diana Gantt presented the Summary of Revenues and Expenditures for the period ending February 28, 2011. There were no unusual activities to report for the month of February. The benchmark for February is 66.67%. The Commission's revenues are at 68.17% and overall expenses are at 60.1%.

Human Resources Department

Cathy Floyd presented the Human Resources report for the period of February 1 – March 15, 2011.

- The Commission received 103 applications for the Director of Insurance and Medical Services Division (Program Manager II) position. Fourteen applicants were selected for the interview process. Five interviews are scheduled for Friday, March 25.
- Nine candidates were nominated for the Employee of the Year award.
- A job analysis was Completed on the Informal Conference process.
- The week of April 18-22 is designated Wellness Week. There will be various activities during the week, ending with the 2011 Wellness Walk at Riverfront Park sponsored by Prevention Partners on Friday, April 22.
- OHR approved a Voluntary Separation Program (VSP) for two positions. Eligibility period is February 22, 2011 – April 7, 2011.

Information Services

Betsy Hartman presented the Information Services Department's report. The Commission

continues to see positive results with eCase. The total number of phone calls continues to decrease and the total number of eCase queries continues to increase. An upgrade to the OnBase imaging system was installed March 19, 2011. Commissioner Barden expressed appreciation to IT Staff for scheduling the work over the weekend to avoid an inconvenience to the staff. Other Commissioners expressed their appreciation as well.

Insurance & Medical Services

Gary Cannon presented the Insurance and Medical Services Department's report. There were no questions from the Commissioners. Mr. Cannon commended the Insurance and Medical Services Staff for an outstanding effort carrying out their responsibilities and additional work of the Division in the absence of a fulltime Director.

Claims Department

Greg Line presented the Claims Department's report. The number of fines assessed decreased for the month of February. This could be contributed to February having fewer days.

Judicial Department

Virginia Crocker presented the Judicial Department's report. She noted that the Commission continues to receive quite a number of motions. The disparity in number of Informal Conferences requested and the number of Informal Conferences conducted is a result of conferences getting postponed and reset because information, such as claimant's address, was not properly provided to the Commission for scheduling, or the medical documentation is missing.

Full Commission Appellate Panel Procedure

Chairman Beck called attention to the proposed Full Commission Appellate Panel Procedure. Following discussion, the Commissioners all agreed to change the following words in the third paragraph of the proposed Full Commission Appellate Panel Procedure: "designate" to "publish"; "between" to "among"; and "retiring" to "outgoing".

Commissioner Roche made a motion to adopt the Full Commission Appellate Panel Procedure as amended. Commissioner Williams seconded the motion. The motion was unanimously approved. Following is the approved Full Commission Appellate Panel Procedure:

When the Commission sits in three member Appellate Panels, one Commissioner each term shall be designated as the unassigned Commissioner. The role of the unassigned Commissioner will be to sit in on either Panel should there be a vacancy to ensure all scheduled appeals will be able to be heard.

The unassigned Commissioner is to be available should the need arise to step in due to a vacancy on the Panel.

The Chair shall publish the monthly unassigned Commissioner rotating that assignment among each of the Commissioners. When there is a

change of Commissioners, the new Commissioner shall replace the outgoing Commissioner in the rotation.

Commissioners are discouraged to exchange assigned rotations due to the adverse impact on the exchange may have on the scheduling of cases before the Full Commission Panel. If an exchange between Commissioners becomes necessary, advance notice to the Judicial Department is requested. Exchanges will not affect the assigned rotation schedule.

Appellate Panel Hearing Schedule

Commissioner Huffstetler said that during 2005 it was decided that if the delay in getting cases to an appellate panel hearing would go over four months, then extra days were scheduled for hearings. For the last year or so, only two days have been used for appellate panel hearings, and three days are scheduled for Full Commission.

Commissioner Huffstetler moved to change the appellate panel hearing schedule to two days, and that the Judicial Department track the average number of days to get cases to an appellate panel hearing, and include that information in the monthly report. Once the number of days gets to as much as 105 days, then switch back to three days. Commissioner Barden seconded the motion, and the motion was approved.

Ms. Crocker announced that the Chief Justice has proposed a pilot program for mediation for workers' compensation cases before the Court of Appeals.

EXECUTIVE DIRECTOR'S REPORT

Gary Cannon, Executive Director, presented his report which was also submitted to the Commission in written form.

Fines and Assessments Aging Report

Mr. Cannon referred to the Fines and Assessments Aging Report. He said that he is researching the possibility of the Commission participating in the Governmental Enterprise Accounts Receivable Collections (GEAR) program. GEAR is the collection service performed by the Department of Revenue.

Executive Staff Leadership Team

The first Executive Staff Leadership Team meeting was held on March 8, 2011. Supervisors will meet with Executive Staff once a month.

2011-2012 State Appropriations Budget

From the House Budget Committee the Commission received a 10% reduction in the general appropriations budget for FY 2012. The Senate Subcommittee Hearing is Thursday, March 24.

Pending Legislation

H 3653 was introduced by Representative Bill Sandifer, Chairman of the House Labor, Commerce and Industry Committee (HLCI). The bill was introduced at the request of One Call

Medical, a company which provides radiology services. According to the representatives for One Call Medical, the intent of the legislation is to create a leveling effect to prevent huge variations in increases or decreases in different medical categories when the Commission adopts new rate schedules. The legislation provides appeal rights to an Administrative Law Judge if there is a change in category of more than 10%, increase or decrease.,). If enacted, defending any appeals to the ALJ may increase the cost of legal fees for the Commission.

Mr. Cannon said that when H3653 was introduced, it was referred to the Judiciary Committee, not the House Labor, Commerce and Industry Committee Rather than recalling the bill from Judiciary Committee to the House Floor and then recommit it to the HLCI Committee, Chairman Sandifer asked Representative Tom Young to amend his bill, H 3111, to include the language in H 3653. H 3111 requires insurance companies to use the most recent three years of expenses when requesting a change in the lost cost multiplier. H 3111 was amended and approved by the subcommittee. The full LCI Committee recommitted it back to the subcommittee because the Department of Insurance has issues with the language concerning the lost cost multiplier. The legislation is pending in the HLCI.

Mr. Cannon said that most of the drastic changes were discovered between the 2003 Medical Fee Schedule and the adoption of the 2010 Medical Fee Schedule. The Commission gave direction to review fee schedules on an annual basis to keep up to date with the changes in the RBRVS. In July 2010 the Medical Services Provider Manual Advisory Committee recommended the Commission continue the current policy of utilizing the RBRVS and a single conversion factor to calculate the Maximum Allowable Payment. The Commission did not take formal action at that time. At its February 22, 2011 meeting, the Commission directed staff to initiate the process to remove the limitation of using a relative value scale and one conversation factor to a multiple conversion factor. Mr. Cannon reported the Notice of Drafting to amend Regulation 67-1302(A) will be published in *The State Register* March 25, 2011.

There was discussion on the process to expedite amendments to regulations. Mr. Cannon said that would require filing an Emergency Regulation. Commissioner Barden referenced the Code of Laws of South Carolina, 2009 Supplement, §1-23-130(A), which states, "If an agency finds that an imminent peril to public health, safety, or welfare requires immediate promulgation of an emergency regulation before compliance with the procedures prescribed in this article or if a natural resources related agency finds that abnormal or unusual conditions, immediate need, or the state's best interest requires immediate promulgation of emergency regulations to protect or manage natural resources, the agency may file the regulation with the Legislative Council and a statement of the situation requiring immediate promulgation. The regulation becomes effective as of the time of filing." The proposed amendment to Regulation 67-1302(A) would not qualify as an emergency.

Surgical Implant Advisory Committee

Mr. Cannon announced that the Chairman has appointed a Surgical Implant Advisory Committee. Mr. Grady Beard, Esq. will serve as chairman. The first meeting of the Committee is April 21, 2011.

Constituent Services/Public Information

Commissioner Huffstetler referred to the Constituent Services/Public Information section of the Executive Director's Report. The services previously provided by the Ombudsman position are now being handled by the Executive Director's Office. Commissioner Huffstetler expressed concern about the increase of those additional responsibilities for the Executive Director's office and suggested those responsibilities be directed to the Human Resources Manager. He said the Commission needs to be prepared if there is a decision to move to shared services between state agencies. Chairman Beck and Mr. Cannon will discuss further and report at the next Full Commission meeting.

Fines and Assessments Process

Mr. Cannon said that in February 2010 the process for assessing the Form 18 fines were changed from bi-monthly to daily. Because the Form 18 violations are assessed and notices mailed daily, payments from carriers are received in a more evenly distributed manner. Commissioner Huffstetler said that his question was what would happen if the fines were collected quarterly. He said that this would mean on July 1 of each year there would be three months of revenue. Chairman Beck referred to the finding of untimely deposit of checks in the November 2010 Legislative Audit Council Report. He expressed concern that there could be a perception issue that the Commission is trying to manipulate the system for monetary gain. Commissioner Huffstetler requested Mr. Cannon retain his research on the fines and assessments process for future reference if needed.

NEW BUSINESS

A. Repackaged Pharmaceuticals

Mr. Cannon said the Commission received a request to review the Pharmacy section of the Medical Services Provider Manual. He introduced Mr. Bob Herlong, representative with Property Casual Insurance Association. Mr. Herlong referred to the "Regulating Repackaged Drugs in South Carolina" report dated March 21, 2011 prepared by Southern Strategy Group in Columbia, S.C. and distributed to the Commissioners last week. Mr. Herlong said that payment for prescription drugs is limited to the average wholesale price (AWP) plus \$5.00 dispensing fee. The Federal Drug Listing Act classifies re-packagers as manufacturers so they are permitted to re-label repackaged drugs. The re-packager will establish a new AWP, usually at a much higher price than that established by the original manufacturer.

Mr. Herlong presented a request that the Commission amend the pharmacy fee to clarify that the AWP to be used in calculating the fee schedule shall be that of the original manufacturer and not the new AWP assigned to the product by the re-packager. Mr. Herlong referred to two organizations in support of this request: Property Casualty Insurers Association of America who writes over 40% of the workers compensation premium in South Carolina, and American Insurance Association who represents about 30% of workers compensation premium in South Carolina.

Following discussion, Commissioner Roche moved to adopt an ad hoc advisory committee to look at the Pharmacy Fee Schedule section of the Medical Services Provider Manual. Commissioner Wilkerson seconded the motion, and the motion carried.

EXECUTIVE SESSION

Commissioner Wilkerson moved to adjourn into Executive Session to discuss a personnel matter. Commissioner Williams seconded the motion. The Commission adjourned into Executive Session at 11:39 a.m.

[EXECUTIVE SESSION]

Commissioner Williams made a motion to arise from Executive Session. Commissioner Lyndon seconded the motion and the motion was approved. The Commission arose from Executive Session at 11:49 a.m. Upon arising from Executive Session, Chairman Beck stated there was discussion with no action taken.

ADJOURNMENT

Commissioner Roche made the motion to adjourn. Commissioner Williams seconded the motion, and the motion was approved.

The March 21, 2011 meeting of the South Carolina Workers' Compensation Commission adjourned at 11:49 a.m.

Reported March 31, 2011

Kim Ballentine, Office of the Executive Director

THE
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION
SPECIAL BUSINESS MEETING

Friday, April 1, 2011

A Special Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Friday, April 1, 2011 at 10:00 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present at the meeting:

T. SCOTT BECK, INTERIM CHAIRMAN
DAVID W. HUFFSTETLER, COMMISSIONER
ANDREA C. ROCHE, COMMISSIONER
DERRICK L. WILLIAMS, COMMISSIONER

Present also was Gary M. Cannon, Executive Director, and Keith Roberts, Law Clerk.

Chairman Beck called the meeting to order at 10:00 a.m.

AGENDA

Commissioner Williams moved that the April 1, 2011 agenda be approved. Commissioner Roche seconded the motion and the motion was approved.

EXECUTIVE SESSION

Commissioner Roche moved to adjourn into Executive Session to discuss a personnel matter. Commissioner Williams seconded the motion. The Commission adjourned into Executive Session at 10:00 a.m.

[EXECUTIVE SESSION]

Commissioner Williams made a motion to arise from Executive Session. Commissioner Huffstetler seconded the motion, and the motion was approved. The Commission arose from Executive Session at 10:22 a.m. Upon arising from Executive Session, Chairman Beck stated there was discussion with no action taken.

Commissioner Huffstetler moved to accept the recommendation from the Executive Director concerning the personnel issue. Commissioner Roche seconded the motion, and the motion was approved.

ADJOURNMENT

Commissioner Huffstetler made the motion to adjourn. Commissioner Williams seconded the motion, and the motion was approved.

The April 1, 2011 special meeting of the South Carolina Workers' Compensation Commission adjourned at 10:23 a.m.

Reported April 1, 2011
Kim Ballentine, Assistant to the Executive Director

INTEROFFICE MEMORANDUM

TO: GARY CANNON, EXECUTIVE DIRECTOR
FROM: DIANA GANTT, DIRECTOR OF ADMINISTRATION
SUBJECT: FINANCIAL REPORT PERIOD ENDING MARCH 31, 2011
DATE: 4/13/2011

The Summary of Revenues and Expenditures for the period ending March 31, 2011, is attached.

- March is the 9th Fiscal Month of FY11.
- There were 53 payments made to vendors, travelers, and other State Agencies.
- The benchmark for March is 75%. The Commission's revenues are at 78.92% and expenses are at 68%.
- The following is a summary of each department expenditure benchmarks:

General Fund: Total Expenses are at 75%.

Earmark Fund:

Commissioners –

- Total expenditures are at 61% of budget (14% below benchmark).

Administration –

- Overall the expenditures are 67% of budget (8% below benchmark)
- **Salaries** are up 2% due to a temporary employees being hired at the beginning of the fiscal year.
- **Equipment Data Processing** expenditures are high due to the one time purchase of computers.

Claims –

- Expenditures are at 74% of budget.
- **Contract Services** are up due to services that have been received (temp employee).
- **Supplies & Materials** are over the budgeted benchmark. This has accrued due to the number of items ordered or used by Claims personnel that are directly charged to the cost center. Other expenses come from overhead charges, by which all cost centers consume the cost, to replenish supply inventory or materials used in day to day operations of the agency.

Insurance & Medical –

- Total Expenses are at 73% of budget.
- **Contractual Services** are up due to onetime payments that have already been paid for the year.
- **Travel** is substantially over the benchmark due to employee travel for Informal Conferences.

Judicial –

- Total expenditures are at 71% of budget (4% below benchmark).

Activity Report from the Procurement Office:

SCEIS Shopping Carts	0	Staples Orders Placed	5
Vendors Contacted for Price Quotes	13	State Leased Vehicles taken for Service	4
Visa Procurement Card Orders Placed	8	State Reports filed by Procurement Officer	2
SC Dept of Corrections Orders Placed	0		

Mail Room Activity:

Files Copied for Outside Parties	286
See attached Mail Summary	

South Carolina Workers' Compensation Commission
Summary of Revenues and Expenditures
2010 - 2011 Budget
March 31, 2011

	Budget	FY To Date	Benchmark	75.00%
STATE APPROPRIATIONS				
General Appropriation	\$ 1,919,955	\$ 1,439,966		75.00%

Account Description	Appropriation	Expenditure	Balance	% Expended
Personal Services	\$ 1,471,636	\$ 1,111,668	\$ 359,968	75.5%
Other Operating Expenses	-	-	-	0.0%
Employer Contribution	448,319	328,704	119,615	73.3%
Total	\$ 1,919,955	\$ 1,440,372	\$ 479,583	75.0%

OTHER APPROPRIATIONS

EARMARKED

	Budgeted Revenues	Received thru 3/31/11	% Received
Training Conference Registration Fee	\$ 1,000	\$ 2,430	243.00%
Sale of Publication and Brochures	8,000	19,413	242.66%
Workers' Comp Award Review Fee	75,000	57,150	76.20%
Sale of Photocopies	95,000	71,969	75.76%
Workers' Compensation Filing Violation Fee	1,891,000	1,537,538	81.31%
Sale of Listings and Labels	30,000	33,055	110.18%
Workers' Comp Hearing Fee	600,000	409,230	68.21%
Earmarked Funds - Original Authorization	\$ 2,700,000	\$ 2,130,784	78.92%
BD100 to Increase Authorization - July 2010	356,315		
BD100 to Increase Authorization - July 2010 (PC's)	62,500		
Total Earmarked Revenues + Fund Balance	\$ 3,118,815		

Account Description	Appropriation	Expenditure	Balance	% Expended
Personal Services	\$ 1,249,153	\$ 930,024	\$ 319,129	74.5%
Taxable Subsistence	80,000	47,830	32,170	59.8%
Other Operating Expenses	1,414,662	906,970	507,692	64.1%
Employer Contribution	375,000	309,935	65,065	82.6%
Total Earmarked	\$ 3,118,815	\$ 2,194,759	\$ 924,056	70.4%

COMPUTER FUNDS CARRIED FORWARD

	\$ 54,761			
Computer Services - Carry forward	\$ 54,761	\$ 1,580	\$ 53,181	2.9%

TOTAL OTHER APPROPRIATIONS

	\$ 3,228,337	\$ 2,196,339	\$ 977,237	68.0%
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South Carolina Workers' Compensation Commission
2010 - 2011 Budget
March 31, 2011

Consolidated

Year-To-Date : 75.00%

	Original Budget	Budget Amendments	Amended Budget	Expended March	Year to Date	%	Encumb	Balance
Commissioners								
Salaries	\$ 1,150,244	\$ -	\$ 1,150,244	\$ 94,053	\$ 850,512	74%	\$ -	\$ 299,732
Other Operating Expenditures								
Total Contractual Services	247,935	-	247,935	28,087	144,970	58%	-	102,965
Total Supplies & Materials	36,313	-	36,313	3,189	16,239	45%	-	20,074
Total Fixed Charges	159,652	-	159,652	11,297	106,180	67%	-	53,472
Total Travel	87,650	-	87,650	5,334	56,089	64%	-	31,561
Total Other Operating Exp	531,550	-	531,550	47,907	323,477	61%	-	208,073
Total Commissioners	\$ 1,681,794	\$ -	\$ 1,681,794	\$ 141,960	\$ 1,173,990	70%	\$ -	\$ 507,804
Administration								
Salaries	\$ 444,858	\$ -	\$ 444,858	\$ 37,267	\$ 338,333	76%	\$ -	\$ 106,525
Other Operating Expenditures								
Total Contractual Services	254,874	(5,000)	249,874	17,003	150,281	60%	-	99,593
Total Supplies & Materials	26,038	4,900	30,938	3,113	13,712	44%	-	17,226
Total Fixed Charges	135,600	100	135,700	8,706	84,975	63%	-	50,725
Total Travel	12,521	-	12,521	836	7,383	59%	-	5,138
Total Equipment	35,000	-	35,000	1,082	33,035	94%	1,965	(0)
Total Other Operating Exp	464,033	-	464,033	30,739	289,387	62%	1,965	172,681
Total Administration	\$ 908,891	\$ -	\$ 908,891	\$ 68,006	\$ 627,720	69%	\$ 1,965	\$ 279,206
Claims								
Salaries	\$ 361,417	\$ -	\$ 361,417	\$ 30,784	\$ 270,845	75%	\$ -	\$ 90,572
Other Operating Expenditures								
Total Contractual Services	47,405	-	47,405	6,829	39,798	84%	-	7,607
Total Supplies & Materials	22,138	-	22,138	3,674	22,598	102%	-	(460)
Total Fixed Charges	78,689	-	78,689	5,710	53,229	68%	-	25,460
Total Travel	1,750	-	1,750	-	1,209	69%	-	541
Total Other Operating Exp	149,982	-	149,982	16,213	116,835	78%	-	33,147
Total Claims	\$ 511,399	\$ -	\$ 511,399	\$ 46,997	\$ 387,680	76%	\$ -	\$ 123,719
Insurance and Medical Services								
Salaries	\$ 460,408	\$ -	\$ 460,408	\$ 38,138	\$ 343,979	75%	\$ -	\$ 116,429
Other Operating Expenditures								
Total Contractual Services	37,701	-	37,701	5,667	38,492	102%	-	(791)
Total Supplies & Materials	33,500	-	33,500	2,491	11,023	33%	-	22,477
Total Fixed Charges	62,220	-	62,220	4,240	40,696	65%	-	21,524
Total Travel	258	-	258	27	1,056	409%	-	(798)
Total Other Operating Exp	133,679	-	133,679	12,426	91,266	68%	-	42,413
Total Insurance and Medical Services	\$ 594,087	\$ -	\$ 594,087	\$ 50,564	\$ 435,245	73%	\$ -	\$ 158,842
Judicial								
Salaries	\$ 383,862	\$ -	\$ 383,862	\$ 31,632	\$ 285,852	74%	\$ -	\$ 98,010
Other Operating Expenditures								
Total Contractual Services	43,078	-	43,078	3,741	20,602	48%	-	22,476
Total Supplies & Materials	22,024	-	22,024	3,237	15,075	68%	-	6,949
Total Fixed Charges	66,966	-	66,966	5,094	46,151	69%	-	20,815
Total Travel	3,350	-	3,350	-	2,211	66%	-	1,139
Total Other Operating Exp	135,418	-	135,418	12,072	84,040	62%	-	51,378
Total Judicial	\$ 519,280	\$ -	\$ 519,280	\$ 43,704	\$ 369,892	71%	\$ -	\$ 149,388
Totals By Departments								
Department Totals								
Commissioners	\$ 1,681,794	\$ -	\$ 1,681,794	\$ 141,960	\$ 1,173,990	70%	\$ -	\$ 507,804
Administration	908,891	-	908,891	68,006	627,720	69%	1,965	279,206
Claims	511,399	-	511,399	46,997	387,680	76%	-	123,719
Insurance & Medical	594,087	-	594,087	50,564	435,245	73%	-	158,842
Judicial	519,280	-	519,280	43,704	369,892	71%	-	149,388
Total Departmental Expend	\$ 4,215,451	\$ -	\$ 4,215,451	\$ 351,231	\$ 2,994,527	71%	\$ 1,965	\$ 1,218,959
Employer Contributions	823,319	-	823,319	67,980	638,639	78%	-	184,680
Total General & Earmarked Funds	\$ 5,038,770	\$ -	\$ 5,038,770	\$ 419,211	\$ 3,633,166	72%	\$ 1,965	\$ 1,403,639

South Carolina Workers' Compensation Commission
2010 - 2011 Budget
March 31, 2011

General Appropriation

	Year-To-Date : 75.00%							
	Original Budget	Budget Amendments	Amended Budget	Expended March	Year to Date to Date	%	Encumb	Balance
Commissioners								
Salaries								
Chairman	\$ 115,567	\$ -	\$ 115,567	\$ 9,231	\$ 83,439	72%	\$ -	\$ 32,128
Commissioner	664,602	-	664,602	55,783	501,688	75%	-	162,914
Classified Employees	290,075	-	290,075	24,173	217,556	75%	-	72,519
Total Commissioners	1,070,244	-	1,070,244	89,187	802,682	75%	-	267,562
Administration								
Salaries								
Director	\$ 94,152	\$ -	\$ 94,152	\$ 7,846	\$ 70,614	75%	\$ -	\$ 23,538
Classified Positions	132,206	-	132,206	11,449	99,300	75%	-	32,906
Total Administration	226,358	-	226,358	19,295	169,914	75%	-	56,444
Claims								
Salaries								
Classified Positions	\$ 55,417	\$ -	\$ 55,417	\$ 5,583	\$ 49,285	89%	\$ -	\$ 6,132
Total Claims	55,417	-	55,417	5,583	49,285	89%	-	6,132
Insurance and Medical Services								
Salaries								
Classified Positions	\$ 57,755	\$ -	\$ 57,755	\$ 4,821	\$ 43,391	75%	\$ -	\$ 14,364
Total Ins and Medical Svcs	57,755	-	57,755	4,821	43,391	75%	-	14,364
Judicial								
Salaries								
Classified Positions	\$ 61,862	\$ -	\$ 61,862	\$ 5,155	\$ 46,396	75%	\$ -	\$ 15,466
Total Judicial	61,862	-	61,862	5,155	46,396	75%	-	15,466
General Funds								
Department Totals								
Commissioners	\$ 1,070,244	\$ -	\$ 1,070,244	\$ 89,187	\$ 802,682	75%	\$ -	\$ 267,562
Administration	226,358	-	226,358	19,295	169,914	75%	-	56,444
Claims	55,417	-	55,417	5,583	49,285	89%	-	6,132
Insurance & Medical	57,755	-	57,755	4,821	43,391	75%	-	14,364
Judicial	61,862	-	61,862	5,155	46,396	75%	-	15,466
Total Departmental Expend	\$ 1,471,636	\$ -	\$ 1,471,636	\$ 124,041	\$ 1,111,668	76%	\$ -	\$ 359,968
Employer Contributions	448,319	-	448,319	36,402	328,704	73%	-	119,615
Total General Fund Appropriations	\$ 1,919,955	\$ -	\$ 1,919,955	\$ 160,443	\$ 1,440,372	75%	\$ -	\$ 479,583

South Carolina Workers' Compensation Commission

2010 - 2011 Budget

March 31, 2011

Earmarked Funds

	Year-To-Date : 75.00%							
	Original Budget	Budget Amendments	Amended Budget	Expended March	Year to Date	%	Encumb	Balance
Commissioners								
Salaries								
Taxable Subsistence	\$ 80,000	\$ -	\$ 80,000	\$ 4,866	\$ 47,830	60%	\$ -	\$ 32,170
Total Salaries	80,000	-	80,000	4,866	47,830	60%	-	32,170
Other Operating Expenditures								
Contractual Services								
Office Equipment Service	700	-	700	-	-	0%	-	700
Copying Equipment Service	200	-	200	-	-	0%	-	200
Print/Bind/Advertisement	510	-	510	-	510	100%	-	-
Print Pub Annual Reports	28	-	28	-	-	0%	-	28
Data Processing Services	68,535	-	68,535	4,215	23,460	34%	-	45,075
Freight Express Delivery	490	-	490	-	-	0%	-	490
Telephone	4,500	-	4,500	520	3,526	78%	-	974
Cellular Phone Service	12,000	-	12,000	553	6,059	50%	-	5,941
Legal Services/Attorney Fees	160,000	-	160,000	21,666	109,048	68%	-	50,952
Other Professional Services	972	-	972	1,133	2,368	244%	-	(1,396)
Total Contractual Services	247,935	-	247,935	28,087	144,970	58%	-	102,965
Supplies & Materials								
Office Supplies	8,500	-	8,500	375	4,891	58%	-	3,609
Copying Equipment	2,714	-	2,714	606	2,576	95%	-	138
Printing	1,750	-	1,750	460	732	42%	-	1,018
Data Processing Supplies	649	-	649	230	230	35%	-	419
Postage	21,500	-	21,500	1,499	7,153	33%	-	14,347
Communication Supplies	50	-	50	-	460	920%	-	(410)
Maint/Janitorial Supplies	75	-	75	19	139	186%	-	(64)
Motor Vehicle Supp/Gasoline	100	-	100	-	58	58%	-	42
Other Supplies	975	-	975	-	-	0%	-	975
Total Supplies & Materials	36,313	-	36,313	3,189	16,239	45%	-	20,074
Fixed Charges								
Rental-Cont Rent Payment	4,800	-	4,800	178	2,210	46%	-	2,590
Rent-Non State Owned Property	149,750	-	149,750	11,119	100,074	67%	-	49,676
Rent-Other	250	-	250	-	212	85%	-	38
Insurance-State	3,633	-	3,633	-	3,633	100%	-	-
Insurance-Non State	169	-	169	-	-	0%	-	169
Fees & Fines	50	-	50	-	50	100%	-	-
Equipment Maintenance	1,000	-	1,000	-	-	0%	-	1,000
Total Fixed Charges	159,652	-	159,652	11,297	106,180	67%	-	53,472
Travel (Includes Leased Car)								
In State - Meals (Non-Reportable)	650	-	650	57	280	43%	-	370
In State - Auto Mileage	10,000	-	10,000	766	6,889	69%	-	3,111
In State - Subsistence Allowance	25,000	-	25,000	544	19,008	76%	-	5,992
Out State - Meals	500	-	500	-	52	10%	-	448
Out State - Auto Mileage	1,500	-	1,500	-	460	31%	-	1,040
Leased Car	50,000	-	50,000	3,968	29,400	59%	-	20,600
Total Travel	87,650	-	87,650	5,334	56,089	64%	-	31,561
Total Other Operating Expenditures	531,550	-	531,550	47,907	323,477	61%	-	208,073
Total Commissioners	\$ 611,550	\$ -	\$ 611,550	\$ 52,773	\$ 371,307	61%	\$ -	\$ 240,243

South Carolina Workers' Compensation Commission

2010 - 2011 Budget

March 31, 2011

Earmarked Funds

	Year-To-Date : 75.00%							
	Original Budget	Budget Amendments	Amended Budget	Expended March	Year to Date	%	Encumb	Balance
Administration								
Salaries								
Classified Positions	\$ 214,000	\$ -	\$ 214,000	\$ 17,509	\$ 161,376	75%	\$ -	\$ 52,624
Temporary Employees	3,500	-	3,500	463	6,209	177%	-	(2,709)
Terminal Leave	1,000	-	1,000	-	835	84%	-	165
Total Salaries	218,500	-	218,500	17,972	168,420	77%	-	50,080
Other Operating Expenditures								
Contractual Services								
Office Equipment Service	4,904	-	4,904	-	4,316	88%	-	588
Copying Equipment Service	2,000	-	2,000	-	-	0%	-	2,000
Print/Bind/Advertisement	4,650	-	4,650	-	404	9%	-	4,246
Print Pub Annual Reports	22	-	22	-	-	0%	-	22
Data Processing Services	181,658	-	181,658	14,741	113,819	63%	-	67,839
Freight Express Delivery	15,500	(5,000)	10,500	5	244	2%	-	10,256
Telephone	4,493	-	4,493	443	3,417	76%	-	1,076
Cellular Phone Service	1,925	-	1,925	132	1,403	73%	-	522
Education & Training Services	1,000	-	1,000	-	1,050	105%	-	(50)
Attorney Fees	34,947	-	34,947	1,682	24,421	70%	-	10,526
General Repair	230	-	230	-	-	0%	-	230
Audit Acct Finance	100	-	100	-	100	100%	-	-
Catered Meals	1,000	-	1,000	-	611	61%	-	389
Other Professional Services	2,000	-	2,000	-	50	3%	-	1,950
Other Contractual Services	445	-	445	-	445	100%	-	-
Total Contractual Services	254,874	(5,000)	249,874	17,003	150,281	60%	-	99,593
Supplies & Materials								
Office Supplies	9,743	-	9,743	398	4,069	42%	-	5,674
Subscriptions	175	-	175	-	-	0%	-	175
Copying Equipment Supplies	3,934	-	3,934	354	2,033	52%	-	1,901
Printing	1,964	-	1,964	364	794	40%	-	1,170
Data Processing Supplies	2,075	-	2,075	-	200	10%	-	1,875
Postage	7,100	4,150	11,250	1,982	6,101	54%	-	5,149
Maint/Janitorial Supplies	98	-	98	15	110	113%	-	(12)
Fees & Fines	174	750	924	-	275	30%	-	649
Gasoline/ Motor Vehicle Supply	36	-	36	-	84	232%	-	(48)
Promotional Supplies	75	-	75	-	-	0%	-	75
Employee Recog Award	564	-	564	-	46	8%	-	518
Other Supplies	100	-	100	-	-	0%	-	100
Total Supplies & Materials	26,038	4,900	30,938	3,113	13,712	44%	-	17,226
Fixed Charges								
Rental-Cont Rent Payment	5,979	-	5,979	325	2,604	44%	-	3,375
Rent-Non State Owned Property	107,101	-	107,101	7,195	64,754	60%	-	42,347
Rent-Other	225	1,500	1,725	628	1,578	91%	-	147
Insurance-State	7,490	(1,400)	6,090	-	6,090	100%	-	-
Insurance-Non State	134	-	134	-	-	0%	-	134
Dues and Memberships	3,985	-	3,985	-	3,735	94%	-	250
Equipment Maintenance	1,000	-	1,000	-	-	0%	-	1,000
Sales Tax Paid	9,686	-	9,686	558	6,214	64%	-	3,472
Total Fixed Charges	135,600	100	135,700	8,706	84,975	63%	-	50,725
Travel (Includes Leased Car)								
In State - Meals Non/ Reportable	21	(9)	12	-	-	0%	-	12
Reportable Meals	-	9	9	-	9	100%	-	-
Out of State - Milage	-	86	86	-	86	99%	-	0
In State - Registration Fees	-	150	150	-	150	100%	-	-
Leased Car	12,500	(236)	12,264	836	7,139	58%	-	5,125
Total Travel	12,521	-	12,521	836	7,383	59%	-	5,138
Equipment								
Equipment Data Processing- PC's	35,000	-	35,000	1,082	33,035	94%	1,965	(0)
Total Equipment	35,000	-	35,000	1,082	33,035	94%	1,965	(0)
Total Other Operating Expenditures	464,033	-	464,033	30,739	289,387	62%	1,965	172,681
Total Administration	\$ 682,533	\$ -	\$ 682,533	\$ 48,711	\$ 457,806	67%	\$ 1,965	\$ 222,761

South Carolina Workers' Compensation Commission

2010 - 2011 Budget

March 31, 2011

Earmarked Funds

				Year-To-Date : 75.00%				
	Original Budget	Budget Amendments	Amended Budget	Expended March	Year to Date	%	Encumb	Balance
Claims								
Salaries								
Classified Positions	\$ 301,000	\$ (6,000)	\$ 295,000	\$ 24,291	\$ 208,826	71%	\$ -	\$ 86,174
Temporary Positions	4,000	3,000	7,000	910	9,643	138%	-	(2,643)
Terminal Leave	1,000	3,000	4,000	-	3,092	77%	-	908
Total Salaries	306,000	-	306,000	25,201	221,561	72%	-	84,439
Other Operating Expenditures								
Contractual Services								
Office Equipment Services	200	-	200	-	90	45%	-	110
Print / Bind / Adv	750	-	750	-	404	54%	-	346
Print Pub Annual Reports	22	-	22	-	-	0%	-	22
Data Processing Services	26,933	-	26,933	3,602	18,505	69%	-	8,428
Freight Express Delivery	500	-	500	-	-	0%	-	500
Telephone	3,000	-	3,000	223	2,036	68%	-	964
Temporary Services	13,000	-	13,000	3,004	18,674	144%	-	(5,674)
Other Professional Services	3,000	-	3,000	-	90	3%	-	2,910
Total Contractual Services	47,405	-	47,405	6,829	39,798	84%	-	7,607
Supplies & Materials								
Office Supplies	3,913	-	3,913	149	8,616	220%	-	(4,703)
Copying Equipment	2,000	-	2,000	354	1,848	92%	-	152
Printing	2,000	-	2,000	364	579	29%	-	1,421
Data Processing Supplies	75	-	75	-	53	71%	-	22
Postage	14,000	-	14,000	2,792	11,392	81%	-	2,608
Maint/Janitorial Supplies	50	-	50	15	110	221%	-	(60)
Other Supplies	100	-	100	-	-	0%	-	100
Total Supplies & Materials	22,138	-	22,138	3,674	22,598	102%	-	(460)
Fixed Charges								
Rental-Cont Rent Payment	2,500	-	2,500	151	1,166	47%	-	1,334
Rent-Non State Owned Property	73,750	-	73,750	5,560	50,037	68%	-	23,713
Rent-Other	225	-	225	-	213	95%	-	12
Insurance-State	1,080	-	1,080	-	997	92%	-	83
Insurance-Non State	134	-	134	-	-	0%	-	134
Equipment- Copying	-	815	815	-	815	100%	-	(0)
Equipment Maintenance	1,000	(815)	185	-	-	0%	-	185
Total Fixed Charges	78,689	-	78,689	5,710	53,229	68%	-	25,460
Travel (Includes Leased Car)								
In State - Meals (Non-Reportable)	300	-	300	-	225	75%	-	75
In State - Lodging	500	-	500	-	565	113%	-	(65)
In State - Auto Mileage	600	-	600	-	277	46%	-	323
Reportable Meals	100	-	100	-	143	143%	-	(43)
Leased Car	250	-	250	-	-	0%	-	250
Total Travel	1,750	-	1,750	-	1,209	69%	-	541
Total Other Operating Expenditures	149,982	-	149,982	16,213	116,835	78%	-	33,147
Total Claims	\$ 455,982	\$ -	\$ 455,982	\$ 41,414	\$ 338,395	74%	\$ -	\$ 117,587

South Carolina Workers' Compensation Commission

2010 - 2011 Budget

March 31, 2011

Earmarked Funds

	Year-To-Date : 75.00%							
	Original Budget	Budget Amendments	Amended Budget	Expended March	Year to Date	%	Encumb	Balance
Insurance and Medical Services								
Salaries								
Classified Positions	\$ 383,000	\$ -	\$ 383,000	\$ 32,066	\$ 284,691	74%	\$ -	\$ 98,309
Temporary Employees	15,018	-	15,018	1,251	15,896	106%	-	(878)
Special Contractual Employee	4,635	-	4,635	-	-	0%	-	4,635
Total Salaries	402,653	-	402,653	33,317	300,587	75%	-	102,066
Other Operating Expenditures								
Contractual Services								
Office Equipment Service	200	-	200	-	-	0%	-	200
Copying Equipment Service	1,000	-	1,000	-	-	0%	-	1,000
Print/Bind/Advertisement	3,400	-	3,400	-	446	13%	-	2,954
Print Pub Annual Report	24	-	24	-	-	0%	-	24
Data Processing Services	24,864	-	24,864	5,313	32,312	130%	-	(7,448)
Telephone	2,626	-	2,626	230	1,975	75%	-	651
Other Professional Services	2,387	-	2,387	125	1,245	52%	-	1,142
Other Contractual Services	3,200	-	3,200	-	2,515	79%	-	685
Total Contractual Services	37,701	-	37,701	5,667	38,492	102%	-	(791)
Supplies & Materials								
Office Supplies	6,000	-	6,000	283	1,995	33%	-	4,005
Copying Equipment	3,000	-	3,000	391	2,042	68%	-	958
Printing	1,500	-	1,500	402	744	50%	-	756
Data Processing Supplies	1,000	-	1,000	-	-	0%	-	1,000
Postage	21,825	-	21,825	1,378	6,075	28%	-	15,750
Maintenance/Janitorial Supplies	75	-	75	17	122	162%	-	(47)
Fees & Fines	-	25	25	20	45	180%	-	(20)
Other Supplies	100	(25)	75	-	-	0%	-	75
Total Supplies & Materials	33,500	-	33,500	2,491	11,023	33%	-	22,477
Fixed Charges								
Rental-Cont Rent Payment	2,104	-	2,104	254	1,880	89%	-	224
Rent-Non State Owned Property	56,400	-	56,400	3,924	35,320	63%	-	21,080
Rent-Other	225	-	225	-	213	95%	-	12
Insurance-State	1,101	-	1,101	-	1,018	92%	-	83
Insurance-Non State	148	-	148	-	-	0%	-	148
Equipment Maintenance	942	-	942	-	-	0%	-	942
Sales Tax Paid	1,300	-	1,300	62	2,264	174%	-	(964)
Total Fixed Charges	62,220	-	62,220	4,240	40,696	65%	-	21,524
Travel (Includes Leased Car)								
In State - Meals (Non-Reportable)	50	-	50	-	334	668%	-	(284)
Reportable Meals	50	-	50	27	62	124%	-	(12)
In State - Lodging	158	-	158	-	660	417%	-	(502)
Total Travel	258	-	258	27	1,056	409%	-	(798)
Total Other Operating Expenditures	133,679	-	133,679	12,426	91,266	68%	-	42,413
Total Insurance and Medical Services	\$ 536,332	\$ -	\$ 536,332	\$ 45,743	\$ 391,854	73%	\$ -	\$ 144,478

South Carolina Workers' Compensation Commission

2010 - 2011 Budget

March 31, 2011

Earmarked Funds

	Year-To-Date : 75.00%							
	Original Budget	Budget Amendments	Amended Budget	Expended March	Year to Date	%	Encumb	Balance
Judicial								
Salaries								
Classified Positions	\$ 322,000	\$ (784)	\$ 321,216	\$ 26,477	\$ 238,672	74%	\$ -	\$ 82,544
Terminal Leave	-	784	784	-	784	100%	-	(0)
Total Salaries	322,000	-	322,000	26,477	239,456	74%	-	82,544
Other Operating Expenditures								
Contractual Services								
Office Equipment Services	180	-	180	-	-	0%	-	180
Print/Bind/Advertisement	500	-	500	-	361	72%	-	139
Print Pub Annual Reports	20	-	20	-	-	0%	-	20
Data Processing Services	37,803	-	37,803	3,439	17,680	47%	-	20,123
Freight Express Delivery	150	-	150	-	-	0%	-	150
Telephone	3,000	-	3,000	211	1,699	57%	-	1,301
Cellular Phone Service	1,225	-	1,225	91	863	70%	-	362
Other Professional Services	200	-	200	-	-	0%	-	200
Total Contractual Services	43,078	-	43,078	3,741	20,602	48%	-	22,476
Supplies & Materials								
Office Supplies	4,775	-	4,775	267	4,504	94%	-	271
Copying Equipment Supplies	1,949	-	1,949	317	1,666	85%	-	283
Printing	2,500	-	2,500	326	518	21%	-	1,982
Data Processing Supplies	75	-	75	-	-	0%	-	75
Postage	12,580	-	12,580	2,314	8,302	66%	-	4,278
Maintenance/Janitorial Supplies	50	-	50	13	86	171%	-	(36)
Promotional Supplies	20	-	20	-	-	0%	-	20
Other Supplies	75	-	75	-	-	0%	-	75
Total Supplies & Materials	22,024	-	22,024	3,237	15,075	68%	-	6,949
Fixed Charges								
Rental-Cont Rent Payment	1,750	-	1,750	188	604	35%	-	1,146
Rent-Non State Owned Property	63,750	-	63,750	4,906	44,150	69%	-	19,600
Rent-Other	225	-	225	-	213	95%	-	12
Insurance-State	1,121	-	1,121	-	1,183	106%	-	(62)
Insurance-Non State	120	-	120	-	-	0%	-	120
Total Fixed Charges	66,966	-	66,966	5,094	46,151	69%	-	20,815
Travel (Includes Leased Car)								
In State - Meals / Non-Reportable	250	-	250	-	110	44%	-	140
Reportable Meals	100	-	100	-	125	125%	-	(25)
In State - Lodging	400	-	400	-	298	75%	-	102
In State - Auto Mileage	2,200	-	2,200	-	1,635	74%	-	565
In State - Misc Travel Expense	100	-	100	-	43	43%	-	57
Out State - Auto Mileage	300	-	300	-	-	0%	-	300
Total Travel	3,350	-	3,350	-	2,211	66%	-	1,139
Total Other Operating Expenditures	135,418	-	135,418	12,072	84,040	62%	-	51,378
Total Judicial	\$ 457,418	\$ -	\$ 457,418	\$ 38,549	\$ 323,495	71%	\$ -	\$ 133,923
Earmarked Funds								
Department Totals								
Commissioners	\$ 611,550	\$ -	\$ 611,550	\$ 52,773	\$ 371,307	61%	\$ -	\$ 240,243
Administration	682,533	-	682,533	48,711	457,806	67%	1,965	222,761
Claims	455,982	-	455,982	41,414	338,395	74%	-	117,587
Insurance & Medical	536,332	-	536,332	45,743	391,854	73%	-	144,478
Judicial	457,418	-	457,418	38,549	323,495	71%	-	133,923
Total Departmental Expend	\$ 2,743,815	\$ -	\$ 2,743,815	\$ 227,190	\$ 1,882,859	69%	\$ 1,965	\$ 858,991
Employer Contributions	375,000	-	375,000	31,578	309,935	83%	-	65,065
Total Earmarked Funds	\$ 3,118,815	\$ -	\$ 3,118,815	\$ 258,768	\$ 2,192,794	70%	\$ 1,965	\$ 924,056
Capital / Computer Project Carryforward	\$ 54,761	\$ -	\$ 54,761	\$ -	\$ 1,580	3%	\$ -	\$ 53,181

MEMORANDUM

April 13, 2011

TO: Mr. Gary Cannon
Executive Director

FROM: Cathy Floyd
Human Resources

SUBJECT: Human Resource Report Period of March 16 – April 12, 2011

Below is a summary of the Human Resource activity for the period of March 16 – April 12, 2011.

Recruitment and Selection

- Recruited for the Program Manager II position in the Insurance and Medical Department
 - 103 applicants, selected 14 applicants for the interview process
 - Extended an offer that was accepted by Brad Fickle
 - Notified all applicants not selected the position had been filled

Employee Relations (ER)

- The Community Health Charities statewide campaign has begun and will end April 22, 2011
- Employee of the Year nominations were received
 - The selection committee was formed and will review the nine candidates on April 15, 2011
- The Employee Advisory Committee has completed their term and finished their work on the Administrative Policy and Procedures Manual
- Two ER issues were addressed during the activity period
- The week of April 18 – 22, 2011 will be our Wellness Week
 - There will be multiple activities during the week, ending with the 2011 Wellness Walk at Riverfront Park sponsored by Prevention Partners on Friday, April 22, 2011
- CBRE has distributed a Building Emergency Manual and asked for Fire Marshalls and Floor Wardens to be designated for each floor, in response, an emergency plan is being developed for Commission employees
 - A fire drill will be held during April

Reporting

- Distributed a monthly Leave Summary Report to all eligible employees

Benefits

- Counseling session for a retiree and a new hire
- Assisted an employee with retirement service purchases
- Assisted an employee with beneficiary changes

SC Enterprise Information System (SCEIS)

- One employment verification
- Fourteen transactions were keyed into the system

Training

- Attended a two-day workshop at EIP

WCC IT Projects Status Report

Period				04/18/11	Status Key:	Not Started	Timing
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Projects							
#	Key Projects	Sub Project	Regulation	Due Date	% of completion	% of time devoted to issue	Lead
							Issues / Comments

3	Phase II - Claims EDI			HOLD	50%	0%	IT Staff	been reassigned to other priorities. Need to reset the project date.
4g	Electronic Service Initiatives	Electronic Service Initiatives Consent Orders	67-213	May 2011	75%	85%	Amanda	Will begin pilot on Consent Order with Commissioner Hurfstetter in next week.
4h		Electronic Service Initiatives Clinchers	67-213	TBD	0%	0%		Will begin after Consent orders
4i		Electronic Service Initiatives Fee Petitions	67-213	TBD	0%	0%		
4j		Electronic Service Initiatives - Receipt of electronic pleadings	67-211	January 2012	0%	0%		
4k		Electronic receipt of any form or document	67-205	January 2012	0%	0%		
4l		12 M Revamp of current Minor Medical Reporting from Carriers	67-412	January 2012	0%	0%		
4m		Electronic Service Full Commission Orders	67-213	5/1/2011	42%	25%	Amanda	Barbara Johnson is on this case.
7	Compliance X-file Creation Automation	Automation of Compliance Investigation File Creation from ESC data		3/23/2011	100%	0%	Betsy/Amanda	Final acceptance for original spec completed. In production. New request are in for enhancements
8	SC Voc. Rehab			TBD	10%	5%	Betsy	Have plan - need to write up and begin data exchange

WCC IT Projects Status Report

Period	04/18/11	Status Key:	Timing
		Not Started	

Projects								
#	Key Projects	Sub Project	Regulation	Due Date	% of completion	% of time devoted to issue	Lead	Issues / Comments
9	Show Cause enhancements	Automation of the Show Cause fines for printing invoices and letters automatically rather than manually		TBD	5%	5%	Betsy	Have requirements from Compliance - need to write
					Projects Amanda	55%		
					Projects Duane	0%		
					Projects Betsy	20%		

Maintenance								
Prio rity	Maintenance issue	Project	Start date	Estimated completion	% complete	% of time devoted to Issue	Assigned to	Status
	NCCI issue relating to changes to key fields, such as fEIN's has been identified by NCCI 2 and has not been evaluated by WCC	EDI Coverage	August	4/30/2011		95%	Duane	final research to verify all issues are resolved.
	3 Modification to F18 functions in Progress	Progress	June	tbd		0%	Duane	have not touched
6	New report for tracking eService compliance	eService	tbd			0%	Duane	
7	FOIA report requests, general issues and questions from Coverage, claims and Judicial	all departments	ongoing	ongoing		10%	Duane	
	FOIA report requests, general issues and questions from Coverage, claims and Judicial	all departments	ongoing	ongoing		10%	Duane	
					Maintenance Duane	115%		
	NCCI issue relating to changes to key fields, such as fEIN's has been identified by NCCI 2 and has not been evaluated by WCC	EDI Coverage	August	ongoing		5%	Amanda	
	eCase Enhancement Issues & Training	eCase	December	ongoing		0%	Amanda	
1	Add warning on closed file with Jar	Judicial				0%		
	FOIA report requests, general issues and questions from Coverage, claims and Judicial	all departments	ongoing	ongoing		10%	Amanda	
					Maintenance Amanda	15%		
	NCCI issue relating to changes to key fields, such as fEIN's has been identified by NCCI 2 and has not been evaluated by WCC	EDI Coverage	August	ongoing		0%	Betsy	
	FOIA report requests, general issues and questions from Coverage, claims and Judicial	all departments	ongoing	ongoing		30%	Betsy	

WCC IT Projects Status Report

Period	04/18/11	Status Key	Not Started	Timing
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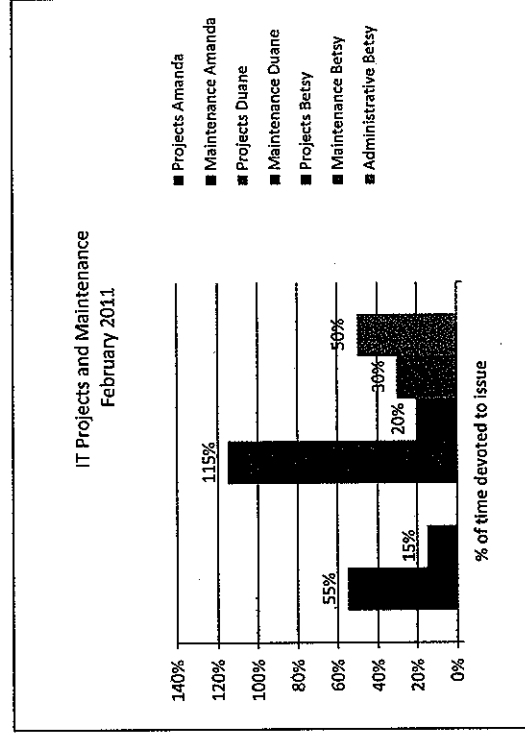
Projects						
#	Key Projects	Sub Project	Regulation	Due Date	% of completion	% of time devoted to issue
					Maintenance Betsy	30%

Issues / Comments

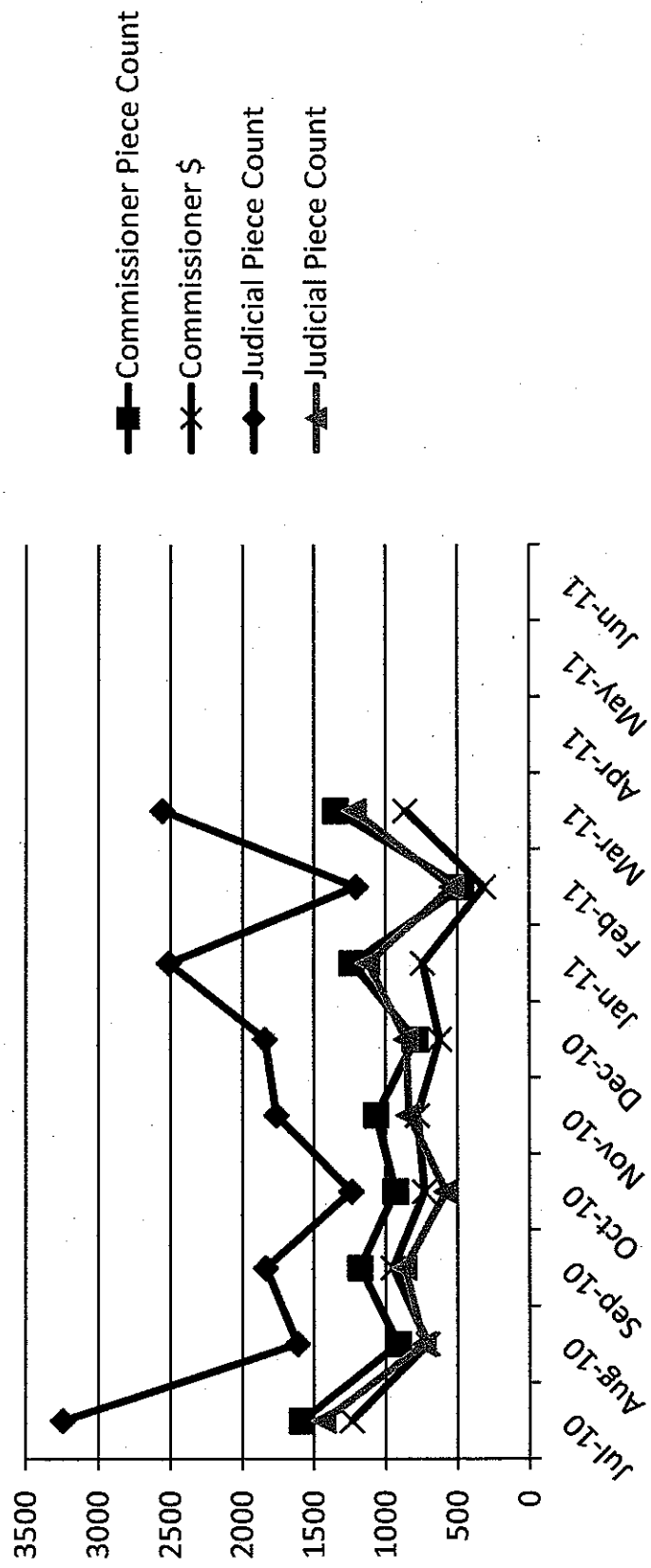
Lead

Administrative Betsy						
#	Project	Sub Project	Due Date	% of completion	% of time devoted to issue	Status
2	PC Refresh for balance of staff	Refresh	TBD	15%	50%	On Hold for finalized server purchase order
3	Work Flow		TBD	0%	0%	
5	IT Planning for FY 2011		10/31/2010		10%	Getting quotes for server refresh
6	Infrastructure Refresh	Refresh	TBD	15%	15%	Finalizing Project Plan and specifications for new server

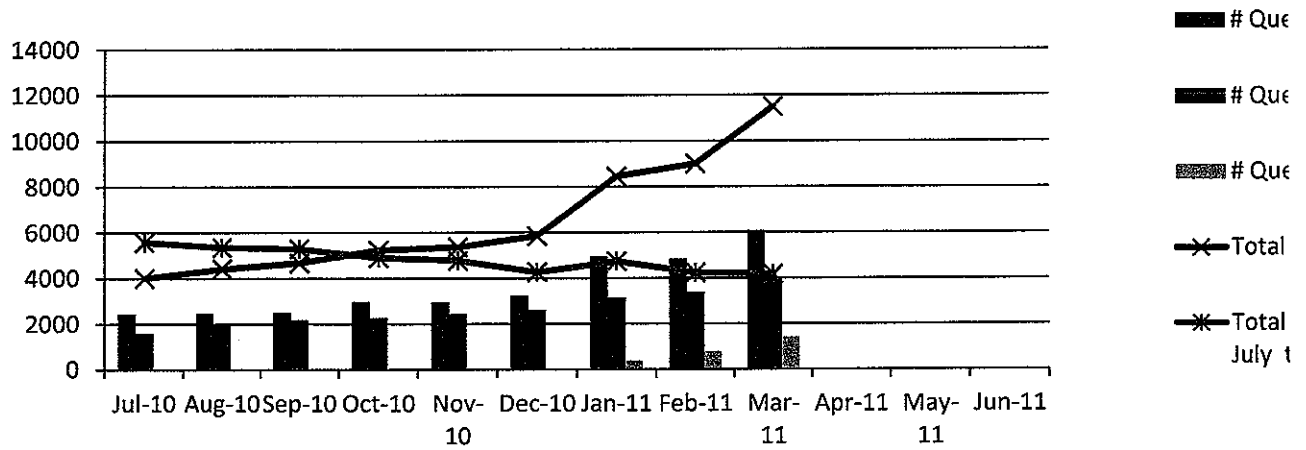
50%



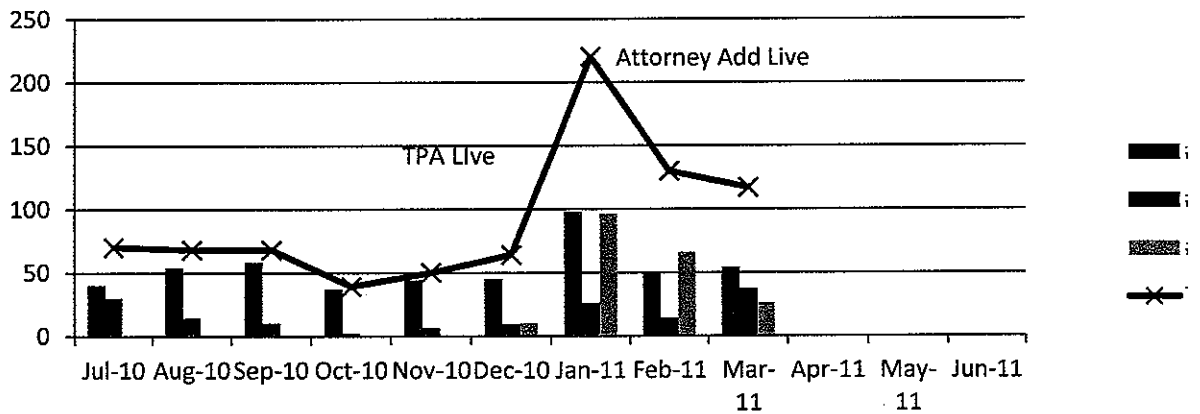
Mail Cost and Piece Count for Commissioners and Judicial



eCase Queries By Month and Type of User



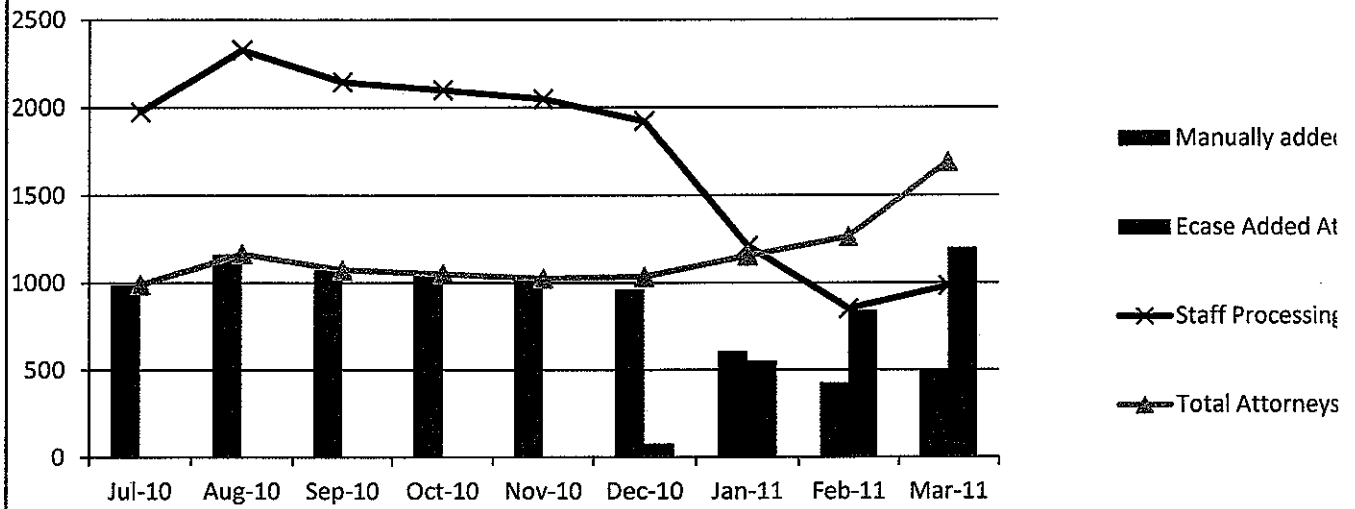
eCase Users by Type and Date Added



Additional status

Added Service Addresses

eCase - Attorney Added to Claim



TO: Gary M. Cannon, Executive Director

FROM: Wayne Ducote & Brad Fickle

DATE: April 11, 2011

RE: Outstanding Fines Status

The following is the requested status of outstanding fines in the Compliance and Coverage Divisions of the Insurance and Medical Services Department:

Compliance

There are two categories for Compliance fines: cases with underlying claims; and cases without underlying claims. Cases with underlying claims are those cases in which a claim has been filed but there is no record of the employer having coverage. Cases with no underlying claims are the cases where employers are discovered to have no coverage through the search of the Department of Employment and Workforce records or a random coverage check.

The procedure for collection of fines is as follows:

1. Employers suspected of not having insurance are sent a letter requesting verification they have coverage and are given 14 days to respond. Failure to respond and to immediately acquire insurance will result in fines being assessed at \$1.00 per day for each employee, a minimum of \$10.00 per day and a maximum of \$100.00 per day.

Forty-nine violation letters were issued during the month of March.

2. For cases without an underlying claim, if the employer immediately comes into compliance after the initial notification, the assessed fine is \$750 for 10 or less employees and \$1,000 for 11-20 employees.

Twenty compliance agreements were received during the month of March.

3. If there is no response and we can prove the employer is subject to the Workers' Compensation Act, the Compliance Division subpoenas the employer to an Order and Rule to Show Cause hearing. These hearings are scheduled every 30 days.

Nine subpoenas were issued in March. The next Order and Rule to Show Cause hearing is scheduled for April 18, 2011.

4. Along with the subpoena, the employer is provided a letter offering the opportunity to settle in lieu of attending the hearing. However, if the employer does not settle, and the employer is found to be subject to the Act at the hearing, an order is issued finding the employer in violation of the Act. In most instances, the order stipulates maximum fines and penalties. Orders are issued within 30 days after the hearing.

2 orders resulting from the March 21, 2011 Order and Rule to Show Cause hearing were published in March.

5. If there is no response to the order, a civil judgment is filed within 45 days.

No civil judgments were filed during the month of March.

6. Further contact with the employer (telephone and letter) is attempted by the Director of Compliance. If the employer remains willfully uninsured, the Director of Compliance files a criminal complaint with the jurisdictional magistrate. This new procedure for the Department has yet to be finalized with legal counsel.

Coverage

There are two types of fines assessed on carriers by the Coverage Division:

- A. Late filing for policies not received within 30 days of the policies' effective date.
- B. 12M Minor Medical Fines

In January - March 2010, approximately 200 carriers were sent a final notice on fines over 90 days old. Carriers were advised that failure to pay outstanding fines would result in a subpoena being issued requiring attendance at an Order and Rule to Show Cause Hearing. Initially, these carriers owed \$207,375 in fines over 90 days old. This total was reduced to \$18,196.33 as of April 11, 2011.

Department of Insurance & Medical Services
South Carolina Workers' Compensation Commission
April 2011 Monthly Report

	July	August	September	October	November	December	January	February	March	April	May	June	2010 - 2011
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SELF INSURANCE

New Self-Insurers Approved	11	6	14	7	8	9	16	11	6				88
Self Insurance Tax Collected	\$35,282	\$147,818	\$1,647,285	\$16,989	\$33,269	\$319,996	\$42,040	\$126,462	\$1,996,076				\$4,365,217

COMPLIANCE

Cases Active at Beginning of Period	422	600	754	672	768	884	778	832	867				
Cases Initiated	203	203	140	152	148	171	102	97	168				1384
Cases Closed	25	49	222	56	32	277	48	62	75				846
Cases Active at End of Period	600	754	672	768	884	778	832	867	960				
Total Fines Assessed	\$49,965	\$63,553	\$112,292	\$105,730	\$49,740	\$109,114	\$86,660	\$56,024	\$69,074				
- Employer wage / coverage screening	\$30,050	\$23,715	\$25,140	\$61,265	\$27,000	\$70,084	\$66,588	\$27,010	\$35,306				\$702,152
- Underlying claim / uninsured employer	\$19,915	\$36,188	\$87,152	\$44,365	\$22,740	\$39,030	\$20,072	\$29,014	\$33,768				\$366,158
- Random Investigation	\$0	\$3,650	\$0	\$100	\$0	\$0	\$0	\$0	\$0				\$332,244
Total Fines Collected	\$15,975	\$20,704	\$27,075	\$51,739	\$22,068	\$39,084	\$23,255	\$20,944	\$26,679				\$3,750
- Employer wage / coverage screening	\$14,175	\$13,634	\$17,435	\$20,375	\$15,625	\$32,584	\$18,375	\$13,875	\$18,111				\$247,523
- Underlying claim / uninsured employer	\$1,800	\$7,070	\$9,640	\$31,264	\$6,443	\$6,500	\$4,880	\$7,069	\$8,568				\$164,189
- Random Investigation	\$0	\$0	\$0	\$100	\$0	\$0	\$0	\$0	\$0				\$83,234
Fines Waived/Rescinded/Uncollectable	\$25,770	\$77,180	\$43,411	\$38,949	\$45,874	\$24,330	\$37,942	\$26,637	\$22,107				\$100
- Waived	\$8,370	\$13,775	\$5,520	\$0	\$1,500	\$6,750	\$25,322	\$16,746	\$7,767				\$342,200
- Rescinded	\$17,400	\$63,405	\$37,891	\$38,949	\$44,374	\$17,580	\$12,620	\$9,891	\$14,340				\$85,750
- Uncollectable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				\$256,450
													\$0

COVERAGE & ACCIDENT RPTG

Employers Withdrawing From the Act	1	1	3	2	1	3	3	1	1				16
Coverage Fines Assessed	\$18,400	\$19,600	\$4,400	\$7,800	\$13,200	\$11,000	\$8,200	\$7,400	\$6,200				\$96,200
Coverage Fines Collected	\$67,795	\$21,600	\$18,500	\$10,600	\$12,240	\$10,400	\$9,200	\$9,800	\$8,000				\$168,135
Coverage Fines Waived	\$1,000	\$2,400	\$1,604	\$13,360	\$1,600	\$2,275	\$1,600	\$400	\$0				\$24,239
Number of 12As Filed EDI	1,762	1,747	1,689	1,554	1,601	1,573	1,444	1,426	1,735				14,531
Number of 12As Filed Manually	336	458	376	386	394	345	242	283	427				3,247
Total Number of WCC Files Created	2,098	2,205	2,065	1,940	1,995	1,918	1,686	1,709	2,162				17,778
Number of Fatalities Filed on 12As	7	9	4	8	3	11	2	3	7				54

MEDICAL SERVICES

Bills Pending at Beginning of Period	76	93	59	42	61	53	39	29	46				
Bills Received	83	90	85	107	67	64	59	70	80				705
Bills to be Reviewed	159	183	144	149	128	117	98	99	126				
Bills Reviewed this Month	66	124	102	88	75	78	69	53	60				715
Bills Pending at End of Period	93	59	42	61	53	39	29	46	66				

Department of Insurance & Medical Services
South Carolina Workers' Compensation Commission
April 2011

FY2010

	July	August	September	October	November	December	January	February	March	April	May	June	2009-2010
Violation letters	48	62	45	63	38	51	49	51	45	29	20	9	510
Compl. Agrmnt rcvd/Admin. Order	25	48	40	29	48	44	38	29	57	27	17	11	413
- Compliance Agreements received	25	44	40	28	47	40	36	25	41	21	10	10	367
- Administrative Orders	0	4	0	1	1	4	2	4	16	6	7	1	46
Subpoenas issued	0	0	34	38	19	43	12	11	15	18	39	14	243
Orders published	0	0	0	0	0	18	0	5	6	1	1	6	37
Civil Judgments filed	0	0	0	0	0	0	0	0	1	0	0	0	1

FY2011

	July	August	September	October	November	December	January	February	March	April	May	June	2010-2011
Violation letters - 102	14	9	39	36	18	40	20	33	49				258
Compl. Agrmnt rcvd/Admin. Order	13	35	23	27	28	20	18	25	26				215
- Compliance Agreements received	6	27	19	24	22	17	13	17	20				165
- Administrative Orders - 160	7	8	4	3	6	3	5	8	6				50
Subpoenas issued - 68	10	13	8	23	6	22	11	7	9				109
Orders published - 69	7	6	1	2	8	0	3	8	2				37
Civil Judgments filed - 149	0	4	12	0	0	0	0	5	0				21

TO: GARY CANNON, EXECUTIVE DIRECTOR
FROM: GREGORY S. LINE, DIRECTOR OF CLAIMS
SUBJECT: CLAIMS REPORT FOR THE MONTH OF MARCH
DATE: 04/05/11

Fines assessed for the month of March 2011:

- We assessed **579** fines for the month of March which was up from assessing 479 fines for the month of February.
- The dollar amount of the fines assessed for the month March was **\$120,200** which was up from assessing **\$96,600** for the month of February.

Fines received for the month of March 2011:

- We received payment on **552** fines for the month of March which was up from receiving **510** fines for the month of February.
- The dollar amount of fines received for the month March was **\$110,650** which was up from receiving **\$101,700** for the month of February.

The number of fines assessed went down for the month of February and the number of fines collected went up slightly for the month:

- | | |
|---------------------------------------|-------------------------------------|
| • July assessed 1,195 fines | July fines collected 742 |
| • August assessed 699 fines | August fines collected 722 |
| • September assessed 839 fines | September fine collected 580 |
| • October assessed 560 fines | October fines collected 599 |
| • November assessed 715 fines | November fines collected 649 |
| • December assessed 661 fines | December fines collected 488 |
| • January assessed 701 fines | January fines collected 510 |
| • February assessed 479 fines | February fines collected 512 |
| • March assessed 579 fines | March fines collected 552 |

The fines assessed and collected went up this month. The Claims Department processed 6,224 Form 18's for the month of March which is the most we have processed in a one month period. Since October, we are averaging assessing **615** fines and collecting **553** fines per month.

**Fine Report for October, November, December 2010 & January, February
add March 2011**

	Oct	Nov	Dec	Jan	Feb	Mar
Amt assess	\$114,800	\$150,000	\$134,500	\$141,200	\$ 96,600	\$120,200
# fines assess	560	715	661	701	479	579
Amt coll	\$120,300	\$128,000	\$103,000	104,200	\$101,700	\$110,650
Fines coll	599	649	488	510	512	552

Form 18's

Fines assess						
Daily	\$80,200	\$111,800	\$ 97,000	\$96,500	\$74,200	\$75,400
Fines assessed						
file review	\$6,000	\$ 9,000	\$1,800	\$5,000	\$1,400	\$5,800
Total amount						
Assessed	\$86,200	\$120,800	\$98,800	\$101,500	\$75,600	\$81,200

fines assess daily	397	554	478	485	366	353
# fines assess						
file review	20	7	9	24	7	29
Total fines assess	417	561	487	509	373	382

Amt coll	\$91,500	\$ 101,350	\$75,100	82,600	\$79,100	\$83,300
# coll	449	506	342	402	399	412

All other fines assessed

(Form 12-A, Form 15, Form 17, Form 19, denial letter, Form 20, failure to respond)

Amt assess	\$34,600	\$ 29,200	\$35,700	\$38,700	\$21,000	\$49,300
# fines assess	170	154	174	192	106	197
Amt paid	\$28,800	\$26,650	\$27,900	\$21,600	\$22,600	\$27,350
# fines pd	150	143	146	108	113	140

The dollar amount of fines assessed for each form, for the month of June, and fines collected for each form from March 1, 2011 through March 28, 2011

The number of fines assessed and collected, for each form, are in parenthesis.

	<u>Assessed</u>	<u>Collected</u>
Form 12A -	\$ 16,200.00 (81)	\$ 14,200.00 (77)
Form 15 Section I -	\$ 8,000.00 (39)	\$ 6,000.00 (26)
Form 15 Section II -	\$ 5,200.00 (26)	\$ 2,000.00 (10)
Form 15 S -	\$ 1,600.00 (8)	\$ 2,400.00 (12)
Form 17 -	\$ 1,200.00 (6)	\$ 300.00 (2)
Form 18 -	\$ 81,200.00 (382)	\$ 83,300.00 (412)
Form 19 -	\$ 200.00 (4)	\$ 50.00 (1)
Denial letter -	\$ 3,000.00 (15)	\$ 400.00 (2)
Failure to respond -	\$ 3,600.00 (18)	\$ 2,000.00 (10)
 TOTAL -	 \$ 120,200 (579)	 \$ 110,650.00 (552)

[illegible]

[illegible]

TO: Gary M. Cannon, Executive Director

FROM: Gregory S. Line
Director of Claims

DATE: April 5, 2011

RE: Claims
Outstanding fine status

Below is a list of nine carriers that were sent a Second and Final Notice of fines Assessment on January 4, 2010.

1. Travelers Casualty & Ins. Co.
 - a. Beginning bal \$ 13,172.66
 - b. Bal as of 4/5/11 \$ 600.00
2. State Farm First & Casualty
 - a. Beginning bal \$ 4,000.00
 - b. Bal as of 4/5/11 \$ 600.00
3. Valley Forge Ins. Co.
 - a. Beginning bal \$ 300.00
 - b. Bal as of 4/5/11 \$ 100.00
4. Sentry Select Ins. Co.
 - a. Beginning bal \$ 710.00
 - b. Bal as of 4/5/11 \$ 710.00
5. Sentry Insurance A Mutual Co.
 - a. Beginning bal \$ 7,025.00
 - b. Bal as of 4/5/11 \$ 200.00
6. PA Manufacturers Assn. Ins. Co.
 - a. Beginning bal \$ 800.00
 - b. Bal as of 4/5/11 \$ 200.00
7. Farmington Casualty Co.
 - a. Beginning bal \$ 1,200.00
 - b. Bal as of 3/7/11 \$ 400.00
8. Midwest Employers Casualty Co.
 - a. Beginning bal \$ 900.00
 - b. Bal as of 4/5/11 \$ 700.00
9. Premier Group Ins. Co.
 - a. Beginning bal \$ 900.00
 - b. Bal as of 4/5/11 \$ 200.00

TO: Gary M. Cannon, Executive

FROM: Gregory S. Line
Director of Claims

DATE: April 5, 2011

RE: Claims
Outstanding Fines Status

Below is a list of three carriers that were sent a Second and Final Notice of fines Assessment on October 30, 2009

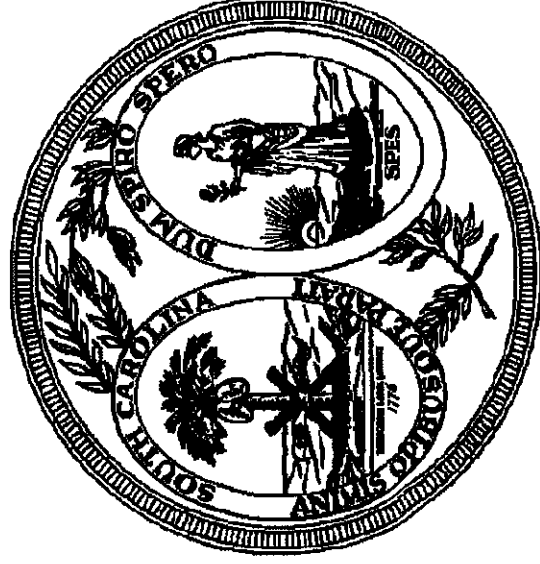
1. Chubb Indemnity Ins. Co.
 - a. Beginning bal \$ 2,086.33
 - b. Bal as of 4/5/11 \$ **100.00**
2. Peerless Ins. Co.
 - a. Beginning bal \$ 3,900.00
 - b. Bal as of 4/5/11 \$ **200.00**
3. OneBeacon Ins. Co.
 - a. Beginning bal \$ 3,000.00
 - b. Bal as of 4/5/11 \$ **500.00**

TO: Gary M. Cannon, Executive Director
FROM: Gregory S. Line
DATE: April 5, 2011
RE: Claims
Outstanding Fines Status

Below is the status of 4 companies that were sent a Second and Final Notice of fines Assessment on July 24, 2009.

1. Insurance Company of North America
 - a. Beginning bal \$ 28,580
 - b. Bal as of 4/5/11 \$ 200
2. AIG
 - a. Beginning bal \$ 56,431
 - b. Bal as of 4/5/11 \$ 200
3. Federal Insurance Company
 - a. Beginning bal \$ 4,500
 - b. Bal as of 4/5/11 \$ 800
- 6.. American Casualty Co. of Rdg PA
 - a. Beginning Bal \$ 5,160
 - b. Bal as of 4/5/11 \$ 100

SCWCC Judicial Report



April 2011

Month	Forms 50, 52, 54, 53, 55			Form 15 Section III			Dependency Hearings			Motions			Clincher Conf. Requested			Informal Conf. Requested			Informal Conf. Conducted			Mediations			Form 30			FC Hearings Held			FC Orders Served			Single Comm. Hearings Held			D&O Served									
	692	527	283	1	4	86	93	436	170	6	50	27	22	138	125	692	527	283	1	4	86	93	436	170	6	50	27	22	138	125	692	527	283	1	4	86	93	436	170	6	50	27	22	138	125	
Jul-10	692	527	283	1	4	86	93	436	170	6	50	27	22	138	125	692	527	283	1	4	86	93	436	170	6	50	27	22	138	125	692	527	283	1	4	86	93	436	170	6	50	27	22	138	125	
Aug-10	723	627	319	6	5	103	87	491	567	0	51	23	46	153	155	723	627	319	6	5	103	87	491	567	0	51	23	46	153	155	723	627	319	6	5	103	87	491	567	0	51	23	46	153	155	
Sep-10	635	551	249	2	4	84	88	354	411	7	43	25	39	180	162	635	551	249	2	4	84	88	354	411	7	43	25	39	180	162	635	551	249	2	4	84	88	354	411	7	43	25	39	180	162	
Oct-10	632	511	283	4	3	107	76	497	302	15	42	31	34	144	114	632	511	283	4	3	107	76	497	302	15	42	31	34	144	114	632	511	283	4	3	107	76	497	302	15	42	31	34	144	114	
Nov-10	661	528	252	3	5	106	93	397	264	3	49	20	20	182	153	661	528	252	3	5	106	93	397	264	3	49	20	20	182	153	661	528	252	3	5	106	93	397	264	3	49	20	20	182	153	
Dec-10	526	501	252	3	3	79	96	375	299	11	56	27	28	151	95	526	501	252	3	3	79	96	375	299	11	56	27	28	151	95	526	501	252	3	3	79	96	375	299	11	56	27	28	151	95	
Jan-11	708	553	273	2	0	65	84	366	271	50	30	15	25	160	177	708	553	273	2	0	65	84	366	271	50	30	15	25	160	177	708	553	273	2	0	65	84	366	271	50	30	15	25	160	177	
Feb-11	686	493	284	1	6	76	89	480	237	6	58	36	31	152	124	686	493	284	1	6	76	89	480	237	6	58	36	31	152	124	686	493	284	1	6	76	89	480	237	6	58	36	31	152	124	
Mar-11	843	706	319	2	8	95	93	488	390	0	55	20	25	175	170	843	706	319	2	8	95	93	488	390	0	55	20	25	175	170	843	706	319	2	8	95	93	488	390	0	55	20	25	175	170	
Apr-11																																														
May-11																																														
Jun-11																																														
Totals	6106	4997	2514	24	38	801	799	3884	2911	98	434	224	270	1435	1275	6106	4997	2514	24	38	801	799	3884	2911	98	434	224	270	1435	1275	6106	4997	2514	24	38	801	799	3884	2911	98	434	224	270	1435	1275	
FY 2010-2011																																														

Pleadings Assigned

Month	District 1	District 2	District 3	District 4	District 5	District 6	District 7
Jul-10	93	111	118	169	146	114	140
Aug-10	121	106	113	193	138	109	132
Sep-10	111	85	105	130	115	103	163
Oct-10	99	76	84	157	117	83	130
Nov-10	97	50	122	140	99	98	151
Dec-10	95	81	111	131	88	83	118
Jan-11	108	83	123	164	90	101	140
Feb-11	132	67	102	139	89	85	95
Mar-11	165	100	109	160	140	133	159
Apr-11							
May-11							
Jun-11							
Totals	1021	759	987	1383	1022	909	1228
FY 2010-2011							

Informal Conference & Mediations

Staff	Mileage/Hours	2010												Total	
		Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	May-11	Jun-11	Total	
Staff 1	Greg	SVM	368.00	332.00	205.00	701.00	25.00	0.00	587.00	370.00	591.00			3179.00	
		PVM	213.00	0.00	172.00	0.00	605.00	470.00	0.00	0.00	0.00			1460.00	
		Time	43.00	47.00	69.50	48.00	61.00	48.00	44.00	24.00	44.00			428.50	
		Hotel	0.00	115.06	214.67	110.00	0.00	39.00	160.00	0.00	0.00			638.73	
Staff 2	Ginger	SVM	162.00	262.00	0.00	0.00	233.00	562.00	236.00	0.00	348.00			1803.00	
		PVM	501.00	320.00	776.00	232.00	200.00	0.00	138.00	0.00	65.00			2232.00	
		Time	35.00	51.00	59.00	20.00	26.00	33.00	25.00	0.00	52.00			301.00	
		Hotel	0.00	0.00	0.00	0.00	0.00	0.00	264.00	0.00	0.00			264.00	
Mediations		SVM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	
		PVM	116.00	0.00	0.00	266.00	0.00	0.00	254.00	0.00	0.00			636.00	
		Time	33.00	0.00	0.00	13.00	0.00	0.00	27.00	0.00	0.00			73.00	
		Hotel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	
Staff 3	John	SVM	192.00	456.00	339.00	0.00	0.00	0.00	0.00	0.00	0.00			987.00	
	Vivian	PVM	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			4.00	
		Time	16.75	49.00	24.15	26.50	0.00	22.00	22.00	0.00	12.00			172.40	
		Hotel	0.00	155.26	0.00	110.00	0.00	0.00	0.00	0.00	0.00			265.26	
Staff 4	Garry	SVM	130.00	182.00	163.00	460.00	746.00	255.00	486.00	269.00	543.00			3234.00	
		PVM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	
		Time	4.00	24.00	48.45	61.50	128.00	34.50	70.50	31.00	39.50			441.45	
		Hotel	0.00	0.00	198.00	65.00	164.25	102.95	132.84	78.00	0.00			741.04	
Staff 5	Kelly	SVM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	
		PVM	45.00	92.60	92.60	220.00	0.00	0.00	0.00	0.00	0.00			450.20	
		Time	20.45	34.45	25.50	12.00	13.50	0.00	13.00	0.00	11.50			130.40	
		Hotel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	
Staff 6	Robin	SVM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	
		PVM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	
		Time	0.00	21.00	25.50	0.00	13.50	0.00	0.00	11.00	0.00			71.00	
		Hotel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	

Totals FY 2010-2011	
SVM = State Vehicle Miles	9203.00
PVM = Personal Vehicle Miles	4782.20
T = Time	1617.75
H = Hotel Cost	1909.03

State of South Carolina

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Workers' Compensation Commission

Executive Director's Report April 18, 2011

Fines and Assessments Aging Report

The attached Fines and Assessments Aging Report reflects the number and amount of fines assessed for the period ending March 31, 2011.

Employee Meetings/Staff Training

The agency All Employee Meeting was held on March 24. Four employees participated in the employee focus group with the Executive Director on March 24. Executive Staff met on March 29 and Executive Staff Leadership Team met on April 12.

Constituent /Public Information Services

For the period March 16 through April 13 the Executive Director's Office had 210 communications with various system constituents. These contacts included telephone communications; electronic and personal contacts with claimants or constituents, state agencies, federal agencies, attorneys, service providers, business partners; and letters with congressional offices.

The Executive Director has initiated the training for the Human Resources Director to assist with the responsibilities of the Constituent/Public Information Services program in the Executive Director's office.

Personnel Recruitment

Bradley (Brad) Fickle was selected for the position of Director of Insurance and Medical Services at the April 1 Full Commission Special Business Meeting. He began his responsibilities with the Commission on April 4.

SC Bar Diversity Clerkship Program

Chairman Beck, Commissioner Williams and the Executive Director interviewed six first year law students from the University South Carolina School of Law and two first year law students from the Charleston School of Law as potential candidates for the SC Bar Diversity Clerkship program with our agency.

SC State Employee Recognition Day

Governor Haley has issued a proclamation declaring Wednesday, May 4, 2011, as South Carolina State Employee Recognition Day. Attached is a copy of the Proclamation.

2011-2012 State Appropriations Budget

The Senate Finance Subcommittee met on March 24 and voted to recommend the 10% decrease recently proposed by the House Budget Subcommittee in the Commission's general appropriations budget for FY 2012 be reinstated. Senator Yancey McGill, subcommittee chairman, commended the agencies' employees for their hard work and outstanding efforts in providing this needed service to the citizens of South Carolina.

Other Meetings

The Executive Director presented to the Cherokee County Human Resources Association in Gaffney, SC on March 31, 2011 and the Rehabilitation Associates Network, Inc. in Myrtle Beach, SC on April 9, 2011.

Pending Legislation

The House LCI Business and Insurance subcommittee amended and approved H 3111 on April 6. On April 12 the House LCI Committee amended H 3111 by striking the original language and inserting the language from H 3653. The Committee approved the legislation as amended. The bill will be sent to the House Floor for consideration.

Surgical Implant Advisory Committee

The first meeting of the Surgical Implant Advisory Committee is scheduled for Thursday, April 21, 2011 in the first floor conference room.

Pharmacy Fee Schedule Advisory Committee

Staff identified stakeholder organizations and solicited names of potential committee members. Formal appointments by the Chairman are pending.

SCWCC Claims Administration Workshops

Again this year the agency is conducting two workshops for individuals involved in the claims administration and legal proceedings of the workers' compensation system. The format will be different this year. Each workshop will focus on a specific segment of the industry. The morning workshop (8:00 a.m. to 12:00 p.m.) will concentrate on claims administration and management for claims administrators, processors, and third party administrators in the insurance industry. The afternoon workshop (12:30 p.m. to 4:30 p.m.) will concentrate on the legal proceedings for attorney's, paralegals and legal assistants. The workshops will be May 5, 2011 at Seawell's on Rosewood Drive. The Commissioners' Administrative Assistants will participate in a panel discussion during the afternoon legal proceedings workshop with attorneys, paralegals, and legal assistants.

Fines and Assessments Aging Report
Monthly Totals

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4/13/2011

Summary All Depts.

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Total	\$1,489,356	\$1,398,959	\$1,476,516	\$1,418,489	\$1,416,701	\$1,447,700	\$1,468,658	\$1,439,801	\$1,472,191			
Count	4,982	4,684	4,686	4,460	4,557	4,543	4,589	4,475	4,444			
> 91 Days	\$922,663	\$958,379	\$1,036,625	\$1,029,732	\$1,028,054	\$1,058,690	\$1,073,180	\$1,108,478	\$1,126,823			
Count	2,706	2,991	3,111	3,200	3,116	3,197	3,205	3,316	3,285			
61-90 Days	\$113,563	\$111,665	\$91,009	\$95,493	\$90,455	\$66,292	\$93,575	\$69,475	\$65,544			
Count	552	431	417	256	331	196	371	241	192			
31-60 Days	\$210,132	\$140,749	\$126,743	\$119,771	\$93,672	\$124,975	\$120,789	\$111,359	\$98,699			
Count	687	599	386	450	320	513	371	338	354			
< 30 days	\$240,942	\$188,166	\$222,139	\$173,493	\$204,520	\$197,743	\$181,114	\$150,489	\$181,125			
Count	1,037	663	772	554	790	637	642	580	613			
Of Fines Over 90 Days Old												
Orders	\$5,310	\$4,785	\$4,685	\$3,785	\$3,285	\$3,185	\$3,185	\$3,185	\$3,185			
Count	31	25	24	19	17	16	16	16	16			
Judgments	\$201,174	\$201,174	\$201,174	\$94,248	\$200,714	\$200,714	\$200,394	\$200,174	\$200,174			
Count	537	537	537	483	534	534	533	532	532			

Claims	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Division Total	\$936,013	\$879,038	\$895,763	\$844,993	\$871,303	\$863,803	\$877,283	\$854,128	\$846,678			
Count	4,512	4,231	4,319	4,095	4,174	4,148	4,210	4,105	4,063			
> 91 Days	\$517,963	\$567,113	\$588,563	\$610,393	\$597,403	\$614,353	\$612,433	\$634,778	\$623,528			
Count	2,519	2,768	2,863	2,959	2,874	2,955	2,946	3,053	3,010			
61-90 Days	\$100,350	\$76,950	\$83,050	\$49,050	\$65,500	\$35,100	\$73,100	\$45,750	\$37,400			
Count	487	367	397	227	319	169	345	218	181			
31-60 Days	\$121,200	\$115,775	\$76,850	\$86,900	\$57,500	\$99,400	\$69,850	\$66,100	\$67,150			
Count	567	554	344	429	279	474	334	313	325			
< 30 days	\$196,500	\$119,200	\$147,300	\$98,650	\$150,900	\$114,950	\$121,900	\$107,500	\$118,600			
Count	939	542	715	480	702	550	585	521	547			
Off Fines Over 90 Days Old												
Orders	\$5,310	\$4,785	\$4,685	\$3,785	\$3,285	\$3,185	\$3,185	\$3,185	\$3,185			
Count	31	25	24	19	17	16	16	16	16			
Judgments	\$94,468	\$94,468	\$94,468	\$94,248	\$94,008	\$94,008	\$93,688	\$93,468	\$93,468			
Count	484	484	484	483	481	481	480	479	479			

[illegible]

Coverage	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Division Total	\$63,275	\$57,975	\$75,776	\$57,556	\$50,271	\$47,000	\$44,400	\$41,600	\$58,800			
Count	298	272	161	154	178	176	165	151	142			
> 91 Days	\$13,675	\$21,475	\$65,126	\$46,556	\$32,271	\$28,600	\$29,400	\$29,200	\$49,600			
Count	50	89	107	99	87	83	90	89	96			
61-90 Days	\$12,400	\$11,000	\$3,000	\$1,800	\$400	\$2,800	\$3,200	\$2,000	\$600			
Count	62	55	15	9	2	15	16	10	3			
31-60 Days	\$21,000	\$6,900	\$4,250	\$1,400	\$5,000	\$5,200	\$3,800	\$3,000	\$2,400			
Count	105	35	22	7	26	26	19	15	12			
< 30 days	\$16,200	\$18,600	\$3,400	\$7,800	\$12,600	\$10,400	\$8,000	\$7,400	\$6,200			
Count	81	93	17	39	63	52	40	37	31			
Of Fines Over 90 Days Old												
Orders												
Count												
Judgments												
Count												
Judicial	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Division Total	\$18,873	\$26,208	\$26,683	\$27,759	\$26,274	\$26,744	\$25,483	\$24,408	\$26,386			
Count	37	54	69	63	61	63	56	50	57			
> 91 Days	\$8,240	\$10,296	\$17,071	\$17,258	\$20,885	\$21,444	\$23,279	\$24,222	\$23,207			
Count	26	26	31	32	41	44	47	49	48			
61-90 Days	\$443	\$6,775	\$559	\$6,055	\$1,107	\$2,022	\$1,315	\$186	\$0			
Count	2	5	3	13	6	4	4	1	0			
31-60 Days	\$3,257	\$1,359	\$6,055	\$1,293	\$2,022	\$1,415	\$559	\$0	\$2,030			
Count	3	4	13	7	4	5	3	0	1			
< 30 days	\$4,877	\$7,778	\$2,998	\$3,153	\$2,260	\$1,863	\$330	\$0	\$1,149			
Count	6	19	22	11	10	10	2	0	8			

State of South Carolina

Governor's Proclamation

WHEREAS, South Carolina's state employees deliver services that enhance the lives of the people of the Palmetto State; and

WHEREAS, South Carolina's state employees perform a variety of challenging and important tasks, including preserving public safety and protecting the health of our citizens, working to ensure clean air and water, caring for crime victims and the economically-disadvantaged, rehabilitating and counseling people in need, attracting and supporting commerce, building and maintaining our highways, schools, and other infrastructure, administering justice, protecting citizens' rights, inspecting our food, licensing our cars, educating our children, and striving to advance medicine, science, and technology for the benefit of our residents; and

WHEREAS, these dedicated servant leaders perform their duties with compassion, professionalism and a commitment to those they serve; and

WHEREAS, the 2011 observance of South Carolina State Employee Recognition Day provides a special time to express our appreciation and gratitude to our state employees for their hard work and dedication to our continued well-being and quality of life.

NOW, THEREFORE, I, Nikki R. Haley, Governor of the Great State of South Carolina, do hereby proclaim May 4, 2011, as

SOUTH CAROLINA STATE EMPLOYEE RECOGNITION DAY

throughout the state and encourage all South Carolinians to recognize state employees in the Palmetto State for their hard work, sacrifices, and dedication to the people of South Carolina.



A handwritten signature in black ink, reading "Nikki R. Haley".

NIKKI R. HALEY
GOVERNOR
STATE OF SOUTH CAROLINA

State of South Carolina

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Workers' Compensation Commission

TO: Workers' Compensation Commissioners

FROM: Gary M. Cannon

DATE: April 14, 2011

RE: Appellate Panel Hearing Schedule

At last month's Business Meeting the Commission approved a motion by Commissioner Huffstetler to change the appellate panel hearing schedule to two days. The Judicial Department was directed to track the average number of days to get cases to an appellate hearing and include the information in the monthly report. If the number of days increased to 105, three days will be scheduled for appellate panel hearings.

Upon further review of the process it was determined the average number of days was important to track, however it is not a workable benchmark to determine the number of days for appellate panel hearings. The schedule is driven by the timelines in the statute and the resources rather than the number of days of the appellate panel hearings. Judicial staff recommends using the number of appeals filed and has proposed 70 cases as the maximum number for scheduling two days. More than 70 will trigger the Judicial Department requesting three days of appellate panel hearings. The request will be made two months in advance.

Commissioner Huffstetler has asked the matter be placed on the agenda for reconsideration.

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Workers' Compensation Commission

TO: Workers' Compensation Commissioners

FROM: Gary M. Cannon

DATE: April 14, 2011

RE: 1333 Emergency Evacuation Plan

Thursday, April 7th CBRE conducted a Fire Safety Class for the tenants/customers of 1333 Main. Cathy Floyd and Mario Glisson attended the class as representatives of our agency.

Ms. Floyd will brief you on the emergency evacuation plan for our agency.